

## Commissioning Services Term Agreements

- Statewide
- 4 Firms
- **\$2 Million** maximum fees **per Term Agreement** over the life of the Agreement
- Limited to assignment cap of \$200,000
- Agreement Term: 3 years

**Scope of Services:** Assignments for services will be on an as needed basis; the type and value of each project will vary. Firms may be required to provide commissioning services, as applicable, for: (1) base building mechanical systems, service water heating systems, and electrical power and lighting systems as required to comply with the Building Code; (2) to achieve selected LEED credits including documentation as required for and filling out of LEED templates for commissioning credits; and/or (3) to meet the requirements of selected NYSERDA programs or any other incentive program used by the Project.

The commissioning consultant(s) shall manage the commissioning services, lead, plan, schedule and coordinate the process of verifying and documenting that the facility and its systems are planned, designed, installed, tested, operated, and maintained to meet the Owners Project Requirements. The commissioning consultant may also:

- a. Identify, document and/or review Owner's Project Requirements.
- b. Review the Basis of Design provide by other Consultants and provide a written report of its review to the Fund.
- c. Provide complete Commissioning Plan(s) and Specifications.
- d. Review the completeness of submittals, functional performance tests, Operating Instructions and Manuals, plans and schedules for training of Campus personnel and other information submitted by a Contractor.
- e. Provide seasonal and deferred commissioning, operator training, system manuals, video recording of training, and other post occupancy services.
- f. Provide surveys and other data for existing facilities, lifecycle studies, full time site representation; and/or
- g. Provide other special technical, engineering and/or consultation studies as further described in a Work Order Assignment and/or in Program Directive 1B-6 Commissioning.

Consultant	Contact	Phone	Email	Project No.	Contract No.	Exp. Date
C.J. Brown Energy & Engineering, P.C.	Michael Conway	716.565.9190	<a href="mailto:mconway@cbrowenergy.com">mconway@cbrowenergy.com</a>	801812-01	T006672	10/22/2024
Genesys Engineering, P.C	Steve Joern	845.259.2202	<a href="mailto:sjoern@genesysengineering.net">sjoern@genesysengineering.net</a>	801812-02	T006673	10/25/2024
FST-HEA, LLC	Nicholas Neiley	315.350.3935	<a href="mailto:nneiley@horizon-engineering.com">nneiley@horizon-engineering.com</a>	801812-03	T006674	10/25/2024
M/E Engineering, P.C.	Kenneth Swan	716.845.5092, ext. 1266	<a href="mailto:kjswan@meengineering.com">kjswan@meengineering.com</a>	801812-04	T006675	10/22/2024